

MUNICIPAL AUTHORITY OF THE CITY OF LOWER BURRELL  
MONTHLY MEETING AGENDA – JANUARY 18, 2022 - 6:30 P.M.

"PLEDGE OF ALLEGIANCE"

CALL MEETING TO ORDER

1. ROLL CALL:

|                                      |       |  |       |
|--------------------------------------|-------|--|-------|
| Kevin Lettrich, Chairman             | _____ | Robert B. Liotta, Solicitor            | _____ |
| Terry Anderson, Vice Chairman        | _____ | John Andrejcik, Mayor                  | _____ |
| George Adda, Secretary               | _____ | Rob Hamilton, Councilman               | _____ |
| Jennifer Bayer, Treasurer            | _____ | Chris Henry, Engineer Mott MacDonald   | _____ |
| Robert Polczynski, Asst. Sec./Treas. | _____ | Todd Giammatteo, Director Public Works | _____ |

2. APPROVAL OF MINUTES – DECEMBER 21, 2021 (Minutes sent to members via email)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

3. ACCEPTANCE OF TREASURER’S REPORT – DECEMBER 21, 2021

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

4. CORRESPONDENCE:

5. BILLS PRESENTED FOR PAYMENT:

| <u>Name</u> | <u>Amount</u> | <u>Description</u> |
|-------------|---------------|--------------------|
|-------------|---------------|--------------------|

No Invoices

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

6. OLD BUSINESS:

7. NEW BUSINESS:

- Audit Engagement Letter dated January 10, 2022
- LBMA Financial Account Detail Report

8. PUBLIC COMMENT:

9. MAYOR'S REPORT:

10. SEWER REPORT:

12/1/21 – 12/3/21

- Checked pump stations; pump #1 at Hillcrest needs packing; utilized Vactor on Donnell

12/6/21 – 12/10/21

- Checked pump stations; put emergency lights in Big Braeburn
- Pulled heater from Widmer; cleaned up heater; pulled heater and replaced at Indiana pump station
- Camera lines, put man pans in and utilized Vactor on Wallace

- Checked pump stations; degreased Hillcrest Estates, Indian Fields and Little Braeburn; put man pan in Community Market manholes; sewer inspection

**12/13/21 – 12/17/21**

- Marked PA One Calls; sewer inspection

**12/20/21 – 12/24/21**

- Checked, cleaned, and greased pump stations; camera line on Burrellton Drive; marked PA One Calls
- Camera lines on Wildlife and Glenview; marked PA One Calls; vactor line on Wildlife Lodge Road; sewer inspection
- Marked PA One Calls; camera lines

**12/27/21 – 12/31/21**

- Marked PA One Calls; checked pump stations; camera line on Kenview; monthly pump station inspections
- Marked PA One Calls; sewer inspection; camera and investigate line on Madison and Jefferson; jet rod storm pipe with Vactor at Burrell Lake Park

PA One Calls – 46

Sewer Inspections – 8

**11. ENGINEER'S REPORT:**

**12. SOLICITOR'S REPORT:**

**ADJOURN:** Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**NEXT MEETING: TUESDAY, FEBRUARY 15, 2022 - 6:30 PM**