

**MUNICIPAL AUTHORITY OF THE CITY OF LOWER BURRELL
MONTHLY MEETING AGENDA – MARCH 16, 2021 - 6:30 P.M.**

"PLEDGE OF ALLEGIANCE"

CALL MEETING TO ORDER

1. ROLL CALL:

Kevin Lettrich, Chairman	_____	John Andrejcik, Mayor	_____
Terry Anderson, Vice Chairman	_____	Rob Hamilton, Councilman	_____
George Adda, Secretary	_____	Chuck West	_____
Jennifer Bayer, Treasurer	_____	Chris Henry, Engineer	Mott MacDonald _____
Robert Polczynski, Asst. Sec./Treas.	_____	Todd Giammatteo, Public Works Director	_____
Robert B. Liotta, Solicitor	_____		

2. APPROVAL OF MINUTES – FEBRUARY 16, 2021 (Minutes sent to members via email)

Motion: _____ Second: _____ Roll Call Vote: _____

3. ACCEPTANCE OF TREASURER'S REPORT – FEBRUARY 2021

Motion: _____ Second: _____ Roll Call Vote: _____

4. CORRESPONDENCE:

- Check from City of Lower Burrell dated March 4, 2021 in the amount of \$11,469.78 for Payment 31 of 360, 2 residential taps and 1 developer fee (*see LBMA Invoices folder*)

5. BILLS PRESENTED FOR PAYMENT:

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Mott MacDonald	\$ 3,163.12	Little Pucketa Sewer Rehabilitation Project (Grant)

Total \$ 3,163.12

Motion: _____ Second: _____ Roll Call Vote: _____

6. OLD BUSINESS:

7. NEW BUSINESS:

- LBMA Financial Account Detail Report

8. PUBLIC COMMENT:

9. MAYOR'S REPORT:

10. SEWER REPORT:

2/1/21 – 2/5/21

- Cleared sidewalks at City Hall; repaired hose on Vactor; utilized camera on Toledo; marked PA One Calls; checked stations
- Cleared sidewalks at City Hall; marked PA One Calls; pulled as-built maps from tax office
- Washed truck 18; filled up salt boxes at fire stations
- Removed and installed two pumps at Indiana pump station; checked manholes
- Cleaned and greased pump stations

2/8/21 – 2/12/21

- Checked stations; utilized Vactor to jet line on Chestnut/Chambers; camera Villa Ballanca lateral @ 6' line needs jetted and camera; marked PA One Calls; took apart old Chicago pumps; sewer inspection on Widmer
- Assisted with snow removal
- Snow removal at City Hall lots and sidewalks; snow removal at parks; replaced hose on Vactor; checked Indian Fields pump station; cleaned Craigdell pump station
- Marked PA One Calls; checked pump stations; utilized camera on Rodgers and Jefferson; utilized Vactor on Jefferson; cleaned truck #09; installed air hose reel in garage bay

2/15/21 – 2/19/21

- Snow removal at City Hall lots and sidewalks; marked PA One Calls; finished putting up air hose reel in garage; checked salt bins throughout City
- Dropped Camera Trailer off at A&H Equipment for repairs; installed pto switch on Vactor; installed man pans in manholes
- Dropped off and picked up Vactor at Flemings for inspection; sewer inspection on Craigdell
- Snow removal at City Hall lots and sidewalks; dropped pump station Chicago pump parts off to SDB; assisted with putting plow blade on truck 12
- Checked pump stations; utilized Vactor on Allan Street; water to Burrell Plaza for manhole lining project; marked PA One Calls; sewer inspection; installed man pans; washed out salt box on truck 18

2/22/21 – 2/26/21

- Snow removal at City Hall and parks; checked pump stations; marked PA One Calls; pulled pump #2 and raised impellor on pump #1 and tightened carrier bearings
- Cleaned areas at Craigdell pump station with needle gun and disc sander
- Utilized Vactor to assist New Ken clear a storm pipe; dumped out Vactor; checked floats at Indiana pump station; marked PA One Calls; assisted with catch basin on Frandor
- Checked pump stations; degreased and cleaned floats at Indian, Hillcrest Estates, Little Braeburn and Indian Fields pump stations; greased pump stations

PA One Calls – 30

Sewer Inspections – 3

11. ENGINEER'S REPORT:

- Engineer's report to be handed out at meeting

12. SOLICITOR'S REPORT:

ADJOURN: Motion: _____ Second: _____

NEXT MEETING: TUESDAY, APRIL 20, 2021 - 6:30 PM