

**MUNICIPAL AUTHORITY OF THE CITY OF LOWER BURRELL
MONTHLY MEETING AGENDA – JULY 19, 2022 - 6:30 P.M.**

"PLEDGE OF ALLEGIANCE"

CALL MEETING TO ORDER

1. ROLL CALL:

Kevin Lettrich, Chairman	_____	Robert B. Liotta, Solicitor	_____
Terry Anderson, Vice Chairman	_____	John Andrejczik, Mayor	_____
George Adda, Secretary	_____	David Stoltz, Councilman	_____
Jennifer Bayer, Treasurer	_____	Chris Henry, Engineer Mott MacDonald	_____
Robert Polczynski, Asst. Sec./Treas.	_____	Todd Giammatteo, Director Public Works	_____

2. APPROVAL OF MINUTES – JUNE 21, 2022 (Minutes sent to members via email)

Motion: _____ Second: _____ Roll Call Vote: _____

3. ACCEPTANCE OF TREASURER’S REPORT – JUNE 21, 2022

Motion: _____ Second: _____ Roll Call Vote: _____

4. CORRESPONDENCE:

- Westmoreland Conservation District letter dated July 7, 2022, regarding Completeness Notification Letter of Project Name: Chartiers Pump Station Upgrade Project, NPDES Permit Application No PAC650329 City of Lower Burrell, Westmoreland County
- U.S. Bank – (2) Notifications regarding shareholder report(s) being available online and in print by request (*see LBMA documents folder*)
- Pennsylvania DEP – Denial letter Act 537 Plan Update and Chartiers Pump Station Upgrade and Force Main Project

5. BILLS PRESENTED FOR PAYMENT:

<u>Name</u>	<u>Amount</u>	<u>Description</u>
DeBlasio Group	\$4700.00	2021 Audit and DCED
Mott MacDonald	<u>\$ 808.29</u>	LBMA Annual Services-T&M
Total	\$5508.29	

Motion: _____ Second: _____ Roll Call Vote: _____

6. OLD BUSINESS:

7. NEW BUSINESS:

- LBMA Financial Account Detail Report
- Auditors Report – Financial Statements for the year ended December 31, 2021
- 2021 Annual Report of Municipal Authorities and Non-Profits

8. PUBLIC COMMENT:

9. MAYOR'S REPORT:

10. SEWER REPORT:

6/1/22 – 6/3/22

- Marked PA One Calls; cleaned out and jetted catch basin on Braeburn Road; checked valve at East Ken Manor retention pond; end of month pump station inspection
- Looked for manhole on Morgan Street; marked PA One Calls; made test hole in asphalt to find manhole and put cold patch over area; cut grass at Kotecki Park
- Check pump stations; marked PA One Calls; found manhole on Chestnut Street; camera Morgan Street break through and could not pass; pipe is bad

6/6/22 – 6/10/22

- Checked pump stations; camera line on Mintwood; camera storm line on Watters; sprayed areas around buildings
- Utilized Vactor to root cut areas on root cut list
- Camera Trailer Blvd located broken pipe; utilized Vactor to root cut
- Continued root cutting on Trailer Blvd and camera lines on Trailer Blvd; sewer inspection
- Check pump stations; cut right-a-ways

6/13/22 – 6/17/22

- Checked and cleaned Big Braeburn, Hillcrest Estates and Craigdell pump stations
- Checked pump stations; evaluated Big Braeburn pump #4 with Todd; camera sewer main on Van Buren; cleaned two Chicago stations from motor rebuilds; marked PA One Calls
- Root cut list/root cut pulls all around Lower Burrell; marked PA One Calls
- Checked pump stations; pulled pumps at Indiana and Hillcrest; marked PA One Calls

6/20/22 – 6/24/22

- Checked pump stations; changed light bulbs in Indiana and Craigdell pump stations; sewer inspection
- Marked PA One Calls; fixed lights at Craigdell pump station
- Camera plumber lateral list; marked PA One Calls
- Checked pump stations; marked PA One Calls
- Checked pump stations; marked PA One Calls; cleaned up brush at City Hall

6/27/22 – 6/30/22

- Checked pump stations; marked PA One Calls; assisted with asphalt patches
- Pumped Craigdell out; assisted with asphalt
- Utilized Vactor to clean patch out on Scanga; marked PA One Calls; pump water out of Craigdell to determine where water coming in to flood dry well
- Marked PA One Calls; camera plumber list to check factory taps

PA One Calls – 141

Sewer Inspections – 9

11. ENGINEER'S REPORT:

12. SOLICITOR'S REPORT:

ADJOURN: Motion: _____ Second: _____

NEXT MEETING: TUESDAY, AUGUST 16, 2022 - 6:30 PM