

MUNICIPAL AUTHORITY OF THE CITY OF LOWER BURRELL  
MONTHLY MEETING AGENDA – AUGUST 17, 2021 - 6:30 P.M.

"PLEDGE OF ALLEGIANCE"

CALL MEETING TO ORDER

1. ROLL CALL:

Kevin Lettrich, Chairman	_____	John Andrejcik, Mayor	_____
Terry Anderson, Vice Chairman	_____	Rob Hamilton, Councilman	_____
George Adda, Secretary	_____	Chuck West	_____
Jennifer Bayer, Treasurer	_____	Chris Henry, Engineer Mott MacDonald	_____
Robert Polczynski, Asst. Sec./Treas.	_____	Todd Giammatteo, Director Public Works	_____
Robert B. Liotta, Solicitor	_____		

2. APPROVAL OF MINUTES – JULY 20, 2021 (Minutes sent to members via email)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

3. ACCEPTANCE OF TREASURER'S REPORT – JULY 20, 2021

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

4. CORRESPONDENCE:

- Check from City of Lower Burrell dated August 5, 2021 in the amount of \$6,169.78 for Payment 36 of 360 (*see LBMA Invoices folder*)

5. BILLS PRESENTED FOR PAYMENT:

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Mott MacDonald	<u>\$26,604.32</u>	LBMA Chartiers Pump Station Upgrade Design
<b>Total</b>	<b>\$26,604.32</b>	

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

6. OLD BUSINESS:

7. NEW BUSINESS:

- LBMA Financial Account Detail Report

8. PUBLIC COMMENT:

9. MAYOR'S REPORT:

10. SEWER REPORT:

7/1/21 – 7/2/21

- Camera checked lateral
- Checked pump stations; camera lateral lines

**7/5/21 – 7/9/21**

- Inspected camera for damage-called Tyler @ A&H; checked pump stations, changed out monthly sheets; degreased Hillcrest Estates, Indian Fields, Indiana, and Little Braeburn; sewer inspection on Fairhaven; ordered 4” hose adapter for Vactor; cut bypass sewer right-a-way
- Marked PA One Calls; utilized Vactor to clean wet well side at Craigdell; locate covered manhole on Fairway Drive
- Took camera to A&H; meeting with Amy regarding camera; looked for manhole on Arnold Avenue near Shanks driveway-did not locate it; marked PA One Calls
- Checked all pump stations; sewer inspection; located 2 out of 4 manholes on Chicago; utilized Vactor to clean out catch basin on Wayne

**7/12/21 – 7/16/21**

- Checked all pump stations; dug out/raised manhole in Kinloch; checked manhole on Elena Drive for smell
- Marked PA One Calls; sewer inspection on Leechburg Road; utilized Vactor to clean out Indiana pump station
- Utilized Vactor to clean out Hillcrest, and Indian Fields pump stations; checked pump at Little Braeburn; sewer inspection on Leechburg Road
- Assisted with cutting grass at Kotecki Park; utilized Vactor for New Ken; checked pump #1 at Craigdell pump station; assisted with storm pipe project on Riverview
- Checked all pump stations; cut grass at pump stations; marked PA One Calls; assisted with storm pipe project on Riverview

**7/19/21 – 7/23/21**

- Checked all pump stations; utilized Vactor on Riverview to suck out water and clean out pavilion at Kotecki Park; marked PA One Calls; cleaned out Vactor
- Indiana pump station pump # unclogged impellor; marked PA One Calls; dug up manhole on Arnold Avenue (down 8”)
- Checked seal coated streets for buried manholes and exposed; raised manhole on Arnold Avenue (Shank’s driveway); sewer inspection on Hastings
- Checked pump stations; picked up parts at SDB; Craigdell pump station-main power failure due to lost power in area – pumps back up and running; checked seal coat streets for buried manholes

**7/26/21 – 7/30/21**

- Checked pump stations; pulled and cleaned solenoid at Craigdell pump #1; marked PA One calls; sewer inspection; found buried manhole (seal coat)
- Utilized Vactor to suck out and sprayed down Little Braeburn and Hillcrest Estates pump station; put degreaser in Little Braeburn; cleaned Truck '08 out; marked PA One Calls
- Utilized Vactor to suck out and sprayed down Big Braeburn pump station; Big Braeburn-pump #4 check valve leaking, took part to SDB for repair; cleaned out Vactor; jet rod trof at MSANK
- Utilize Vactor to clean catch basins on Wildlife Lodge Road and Rt. 56 bypass and Schreiber Street; put grinders and rotors on pump 1 and 2 at Little Braeburn; replaced pipes holding pump 1 at Little Braeburn
- Checked pump stations; set pump #2 at Little Braeburn; fixed check valve at Big Braeburn on pump #4; sewer inspection on Russell Drive; picked up parts at SDB

PA One Calls – 40

Sewer Inspections – 7

**11. ENGINEER'S REPORT:**

**12. SOLICITOR'S REPORT:**

**ADJOURN:** Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**NEXT MEETING: TUESDAY, SEPTEMBER 21, 2021 - 6:30 PM**