

**MUNICIPAL AUTHORITY OF THE CITY OF LOWER BURRELL  
MONTHLY MEETING AGENDA – APRIL 19, 2022 - 6:30 P.M.**

**"PLEDGE OF ALLEGIANCE"**

**CALL MEETING TO ORDER**

**1. ROLL CALL:**

<b>Kevin Lettrich, Chairman</b>	_____	<b>Robert B. Liotta, Solicitor</b>	_____
<b>Terry Anderson, Vice Chairman</b>	_____	<b>John Andrejczik, Mayor</b>	_____
<b>George Adda, Secretary</b>	_____	<b>David Stoltz, Councilman</b>	_____
<b>Jennifer Bayer, Treasurer</b>	_____	<b>Chris Henry, Engineer Mott MacDonald</b>	_____
<b>Robert Polczynski, Asst. Sec./Treas.</b>	_____	<b>Todd Giammatteo, Director Public Works</b>	_____

**2. APPROVAL OF MINUTES – MARCH 15, 2022 (Minutes sent to members via email)**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**3. ACCEPTANCE OF TREASURER’S REPORT – MARCH 15, 2022**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**4. CORRESPONDENCE:**

- Memo dated 4/18/2022 from Chris Henry from Mott MacDonald regarding 4109 Arnold Avenue Sewer Backups
- The Authorities 2022 Roster Sheet (*see LBMA documents folder*)
- The Authorities PMAA Management Workshops – April 29, 2022 (*see LBMA documents folder*)
- The Authorities – 80<sup>th</sup> Annual Conference and Trade Show – September 11-14, 2022 (*see LBMA documents folder*)
- Check from City of Lower Burrell dated April 11, 2022, in the amount of \$6,169.78 for Payment 44 of 360 (*see LBMA Invoices folder*)

**5. BILLS PRESENTED FOR PAYMENT:**

<u>Name</u>	<u>Amount</u>	<u>Description</u>
Mott MacDonald	<u>\$1,043.64</u>	LBMA Annual Services-T&M
<b>Total</b>	<b>\$1,043.64</b>	

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

**6. OLD BUSINESS:**

**7. NEW BUSINESS:**

- LBMA Financial Account Detail Report

**8. PUBLIC COMMENT:**

**9. MAYOR'S REPORT:**

**10. SEWER REPORT:**

**3/1/22 – 3/4/22**

- Camera line on Kipp, Zane, Boggs, and Arnold; jet rod line on Kipp and Arnold; utilized Vactor on catch basin near brown building
- Worked on pump at Hillcrest pump station

**3/7/22 – 3/11/22**

- Checked pump stations; marked PA One Calls; locate manholes on Boggs and Arnold Avenue; camera Florida; located surcharged manhole; cleared blockage with Vactor
- Cleaned Big Braeburn pump station; checked manholes on bypass; ran root cutter on Florida Drive; sewer inspection; installed man pans in manholes
- Marked PA One Calls; camera areas on Florida; found buried manhole

**3/14/22 – 3/18/22**

- Checked pump stations; camera line on Florida
- Installed man pans in manholes on Florida Drive; utilized Vactor to clear catch basin on Little Road; marked PA One Calls; camera
- Sewer inspection on Leechburg Road; walked Alder ROW found exposed pipe; manholes need cleaned out on Alder ROW; camera two sections on Nebraska Drive
- Marked PA One Calls; camera line on Nebraska; put stone down on driveway into Indian Fields pump station
- Checked pump stations; marked PA One Calls

**3/21/22 – 3/25/22**

- Marked PA One Calls; checked pump stations; walked Alder ROW; cleaned out manhole on bypass
- Bill Thomey and Zach Shoop attended online seminar for NASSCO recertification; checked float at Little Braeburn
- Bill Thomey and Zach Shoop attended online seminar for NASSCO recertification
- Checked manhole in Braeburn to see flow; marked PA One Call; camera line on Western Way to locate lateral

**3/28/22 -3/31/22**

- Checked pump stations; sewer inspection at 506 Arizona; camera line on Valjo, Washington, Kenmont, Chester
- Camera laterals where lining jobs done; started to camera Braeburn
- Camera Hastings; 506 Arizona; Alder Street lateral; jetted and cleaned line on Klein Street
- Camera and jet line on Klein; utilized Vactor to clean playground surface at Kotecki Park

**PA One Calls – 55**

**Sewer Inspections – 9**

**11. ENGINEER'S REPORT:**

- See attached

**12. SOLICITOR'S REPORT:**

**ADJOURN:** Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**NEXT MEETING: TUESDAY, MAY 24, 2022 - 6:30 PM**