

**MUNICIPAL AUTHORITY OF THE CITY OF LOWER BURRELL
MONTHLY MEETING AGENDA – JUNE 21, 2022 - 6:30 P.M.**

"PLEDGE OF ALLEGIANCE"

CALL MEETING TO ORDER

1. ROLL CALL:

Kevin Lettrich, Chairman	_____	Robert B. Liotta, Solicitor	_____
Terry Anderson, Vice Chairman	_____	John Andrejczik, Mayor	_____
George Adda, Secretary	_____	David Stoltz, Councilman	_____
Jennifer Bayer, Treasurer	_____	Chris Henry, Engineer Mott MacDonald	_____
Robert Polczynski, Asst. Sec./Treas.	_____	Todd Giammatteo, Director Public Works	_____

2. APPROVAL OF MINUTES – MAY 24, 2022 (Minutes sent to members via email)

Motion: _____ Second: _____ Roll Call Vote: _____

3. ACCEPTANCE OF TREASURER’S REPORT – MAY 24, 2022

Motion: _____ Second: _____ Roll Call Vote: _____

4. CORRESPONDENCE:

- Westmoreland Conservation District letter dated June 7, 2022 regarding Incompleteness Letter of Project Name: Chartiers Pump Station Upgrade Project, NPDES Permit Application No PAC650329 City of Lower Burrell, Westmoreland County
- The Authorities document – PMAA is pleased to announce creation of the Municipal Authority Communications Award (*see LBMA documents folder*)
- The Authorities document – Notification of Voter Delegate memo and form to be returned by August 26, 2022 (*see LBMA documents folder*)
- Check from City of Lower Burrell dated June 13, 2022, in the amount of \$6,169.78 for Payment 46 of 360 (*see LBMA Invoices folder*)

5. BILLS PRESENTED FOR PAYMENT:

<u>Name</u>	<u>Amount</u>	<u>Description</u>
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No Invoices

Total	\$	
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Motion: _____ Second: _____ Roll Call Vote: _____

6. OLD BUSINESS:

7. NEW BUSINESS:

- LBMA Financial Account Detail Report

8. PUBLIC COMMENT:

9. MAYOR'S REPORT:

10. SEWER REPORT:

• **5/2/22 – 5/6/22**

- Checked pump stations; marked PA One Calls; camera laterals; sewer inspection on Leechburg Road and New Hampshire
- Marked PA One Calls; utilized Vactor to assist New Ken; took jackhammer to New Ken; mowed/trimmed pump stations
- Camera plumbers' taps; check Chicago pump stations; marked PA One Calls; completed two sewer inspections
- Checked pump stations; checked manholes in Kinloch

• **5/9/22 – 5/13/22**

- Utilized Vactor to clean out catch basin and storm pipe on Dugan; checked pump stations; sewer inspections; marked PA One Calls
- Utilized Vactor to clean out catch basins in Kinloch and New Hampshire; check manhole on Claremont due to discharging
- Utilized Vactor to jet rod storm line on Pleasant Valley Road for Upper Burrell; camera sewer lines; marked PA One Calls
- Marked PA One Calls; checked manholes on bypass; sewer inspection Trailer Blvd; checked manhole on Hilltop; checked and jetted manhole at Hillcrest on bypass
- Utilized Vactor to clean cement pads in front of garage bays; sewer inspection; checked pump stations

5/16/22 – 5/20/22

- Checked pump stations; camera storm line on Sylvan Drive; marked PA One Calls
- Marked PA One calls; camera line on Morgan (not able to manhole buried); jetted line on Violet; picked up parts at SDB; started replacing pump at Indiana pump station
- Cut grass at pump stations
- Checked pump stations; marked PA One Calls

5/23/22 – 5/27/22

- Checked pump stations
- Checked Craigdell pump station; marked PA One Calls; camera/checked sinkholes on Kipp and Kurt; utilized Vactor to jet line on Kipp
- Camera storm line from Michigan down to Reed Street; installed new pump at Indiana
- Marked PA One Calls; utilized Vactor to clean catch basins on Valleyview; started brush cutting bypass right-aways
- Checked pump stations; picked up parts at SDB

5/30/22 – 5/31/22

- Checked pump stations; sprayed weeds at all stations

PA One Calls – 125

Sewer Inspections – 8

11. ENGINEER'S REPORT:

12. SOLICITOR'S REPORT:

ADJOURN: Motion: _____ Second: _____

NEXT MEETING: TUESDAY, JULY 19, 2022 - 6:30 PM