

The monthly meeting of the **Lower Burrell Municipal Authority** was held on Tuesday, January 19, 2021, at 6:30 p.m. in the Municipal Building at 2800 Bethel Street, Lower Burrell, PA 15068. In attendance were board members Kevin Lettrich, Terry Anderson, Jennifer Bayer, Robert Polczynski, Solicitor Robert Liotta, Mayor John Andrejcek, Chuck West, Engineer Chris Henry, Public Works Director Todd Giammatteo, and City Manager Amy Rockwell. Absent were George Adda and Councilman Rob Hamilton.

Approval of Minutes

MOTION made by Mr. Polczynski, second by Mr. Anderson to approve the minutes from the December 15, 2020 meeting. Roll call vote: All approved.

Approval of Treasurer's Report

MOTION made by Mr. Anderson, second by Mr. Polczynski to approve the Treasurers Report for December 2020. Roll call vote: All approved.

Correspondence/Incoming Checks

- Mott MacDonald – 2021 Consulting Engineering Annual Services Agreement – request signature on two copies of the Terms and Conditions (*see LBMA documents folder*).
- SAM (System for Award Management) Expiration Alert – SAM registration alert regarding expiration or soon to expire. Two post cards sent. (*see LBMA Documents folder*).
- The Authorities – 2021 Roster Sheet requesting it be revised and returned (*see LBMA documents folder*).

BILLS PRESENTED FOR PAYMENT

<u>Name</u>	<u>Amount</u>	<u>Description</u>
W.A. Petrakis Contracting and Landscaping Company	\$127,794.00	Little Pucketa Sewer Rehabilitation Project (Burrell Plaza/Wildlife Lodge Road pipe bursting)
Mott MacDonald	\$1,258.65	LBMA 2020 Annual Services – T & M annual reports for December.
Mott MacDonald	\$5,486.02	LBMA Chartiers Pump Station Upgrade Design
PMAA	\$270.78	2021 Active Membership Dues Renewal

MOTION by Mr. Polczynski, second by Mr. Anderson to approve the bills requested for payment. Roll call vote: All approved.

Old Business

None

New Business

Motion by Mr. Anderson, second by Mr. Polczynski to approve consulting agreement for 2021. Roll call vote: All Approved.

Public Comment

Gary Schoepke, 1101 Oaklake Road requesting sewer extension to his house located at 154 Delberta Road. The house cannot be occupied without having access to sewage and a leach bed is not possible. A lengthy discussion ensued.

Mayor Andrejck's Report

None

Sewer Report

12-1-20 – 12-4-20

- Marked PA One Calls; repaired volute cap on pump # 1 at Hillcrest pump station; stacked fence panels at Burrell Lake Park.
- Utilized Camera Trailer on Trailer Blvd., Arizona Drive, and Wachter Drive; utilized Vactor on Wachter Drive to jet rod; marked PA One Calls; sewer inspection on Carl Avenue.

12-7-20 to 12-11-20

- Assisted Insight Pipe Company with Vactor cutting in break-in laterals at Ben Davis and Wildlife Lodge Road; marked PA One Calls.
- Checked pump stations.
- Sewer inspection on Grant Street; checked sewer right-a-way for exposed pipe in creek (was not exposed); took apart Craigdell check valve and clean the valve.
- Marked PA One Call.

12-14-20 – 12-18-20

- Checked pump stations; checked manhole near 159 Edward Street for sewer back up report; utilized Camera on Mintwood; marked PA One calls; assisted with barricades on Garvers Ferry at Wildlife Lodge Road.
- Removed pump # 1 at Indian Fields pump station, bearing shot on motor; took pump to SDB for repair; picked up weed trimmer at Stanford.
- Utilized Camera Trailer on Puckety Church Road to camera line; marked PA One Calls; checked Indian Fields pump station; repaired Vactor tube bracket.
- Cleaned inside of Truck '08 and '18; took mechanical seal to SDB for Indian Fields pump.

12-21-20 – 12-25-20

- Checked pump stations; marked PA One Calls; utilized Vactor to jet line on Lehigh Street, utilized camera on Lehigh Street; cleaned out salt box on Truck '18.
- Jackhammered manhole on Lehigh Street; found manhole and brought up to grade level, put stone and cold patch around the manhole.
- Marked PA One Calls; put cones around plumber sewer repair on Arizona; dropped off and picked up Camera Trailer at Flemings for inspection; Truck '05 to Mar Mac to have tire put on; repaired power cord on Camera Trailer.
- Picked up pump motor from SDB for Indian Fields pump station and installed.

12-28-20 – 12-31-20

- Checked pump stations.
- Took salt box off Truck 18; tore apart pump at Indian Fields pump station.
- Worked on troubleshooting pump at Indian Fields pump station.

PA One Calls - 57

Sewer Inspections – 8

Engineer's Report

1. CHARTIERS PUMP STATION UPGRADE PROJECT

Mott MacDonald resumed design and permitting in late December 2020. Mott MacDonald anticipates submission of the Stormwater, Erosion and Sediment Control, Water Quality Management, and Encroachment Permits in the first week of February. Once all permits are submitted Mott MacDonald will prepare and submit the PennVest Loan Application. The loan application submission will be finalized once permits are approved and land acquisition is finalized.

2. LITTLE PUCKETA INTERCEPTOR SEWER REHABILITATION (GRANT)

W.A. Petrakis began work at the Burrell Plaza December 10, 2020. Pipe bursting and new manholes were installed by Dec 14th. W.A. Petrakis mobilized to the Wildlife Lodge Road site on December 28. This location was substantially completed on January 12, 2020. Final site restoration and manhole lining will take place in early March. W.A. Petrakis submitted Pay Application 01 for work completed through January 15, 2020 for \$127,794.00. Mott MacDonald recommends payment of this application. There is \$28,946 outstanding on this project.

3. ANNUAL SERVICES

Mott MacDonald held a WWTP tour of the MSANK facility on January 15 for members of the board, city council, and city employees. Four representatives of Lower Burrell attended this tour. The tour provided a walk-through of the entire treatment process and a discussion and presentation of the upcoming expansion. Bids for the project were received on December 30, 2020. The total construction is estimated at 35 million. Mott MacDonald incorporated all comments received from LBMA and the city into the 2020 LBMA Annual Consultants Report and 2021 Operating Budget. A final copy was issued to US Bank on Jan 13, 2021.

Motion by Mr. Polczynski, second by Mr. Anderson to approve pay application for W. A. Petrakis Contracting. Proof of payment will be necessary and the final must be by June 2021. Roll call vote: All approved.

Solicitor's Report

The portion of the audit requested by Rich Hill has been completed. He heard from a landowner involved in the Petrakis project who questioned the Authority and the contractor's obligation to restore his property to its condition prior to the work being done. There was a follow up with a landowner regarding the Chartiers project.

Adjournment

Motioned by Ms. Bayer, second by Mr. Anderson to adjourn the meeting.

Kevin Lettrich, Chairman