

The Council Meeting of the City of Lower Burrell was held on Monday, March 8, 2021 at 7:00 PM. Roll call indicated the following present: Councilwoman Albanese, Councilman Fabry, Controller Farina, Treasurer Eshbaugh, Director of Parks and Public Works Todd Giammatteo, Solicitor Yakopec, Mayor Andrejck, Chief of Police Marhefka, and City Manager Amy Rockwell. Absent were Councilman Grillo and Zoning/Ordinance Officer Michael Nedley. Councilman Hamilton attended the meeting on-line.

**CORRESPONDENCE:**

- 1) Treasurer's Report for February 2021.
- 2) Local Service Tax Report for February 2021.
- 3) Collection Service Center – February 2021.
- 4) Letter received from Joseph T. Naviglia dated February 14, 2021.

**EXECUTIVE DEPARTMENT REPORTS:**

**Councilman Fabry:** Councilman Fabry would like all department heads to take a hard look at their budgets as we approach the quarter mark. City newsletters will be mailed with the sewer bills. Checks will be run on the first and third Thursday of each month. Council is to have them signed by the following Monday. Lower Burrell # 3 received 18 self-contained breathing apparatus air packs that were paid for with state relief funds; Councilman Fabry sat in on the training class. The response to the St. Patrick's parade was overwhelmingly positive. He praised Chief Marhefka, his men, and the Auxiliary for their work in the parade. There will be a fire company food truck fundraiser on May 1 from 1 to 6 PM. He asked if there were any objections to providing chairs for the event; there were no objections. He has some ideas to celebrate Easter and Brandy Grieff has offered her services. He congratulated the Burrell wrestling team on their winning season.

**Mayor Andrejck:** Mayor Andrejck has done a cursory review of the Public Affairs quarterly report. Questions on the quarterly report will be addressed when he meets with Councilman Fabry and Chief Marhefka. He thanked the organization involved with the food distribution that took place after the parade at Hillcrest Shopping Center and thanked Sheetz for the donation of coffee for the volunteers assisting in the distribution. He echoed the parade sentiments of Councilman Fabry.

**Treasurer Eshbaugh:** Treasurer Eshbaugh let everyone know that the city and county tax bills have been mailed. First quarter sewer bills will be mailed March 15<sup>th</sup>.

**Councilwoman Albanese:** The field usage agreements will be going out.

**Councilman Hamilton:** He apologized for not being physically present at the meeting. He said great job on those who organized the parade. He thanked Todd Giammatteo, Amy Rockwell, and Senate Engineering because the bids on paving, seal and fog coat came in under the anticipated amount. He is looking forward to spring. He thanked the Public Works crew for the phenomenal job this winter.

**Director of Parks and Public Works Giammatteo:** Mr. Giammatteo thanked Councilman Hamilton for his kind words. He recapped the bid opening that was held on March 4<sup>th</sup>. There is a lengthy list of roads to be chipped and fog sealed. He listed work being performed by the street and sewer departments.

**Controller Farina:** No report.

**Solicitor Yakopec:** The subject of the Farmers Market was discussed. Councilman Fabry will be meeting with volunteers.

**Zoning/Ordinance Officer Nedley:** City Manager Rockwell reported that she along with Mr. Nedley are working on different ordinances pertaining to Act 90 and blight issues.

**City Manager Rockwell:** The audits for the Municipal Authority and the City have been sent digitally to their respective auditors. She has been working with Mr. Reddick and his students at the Makers Space at the Middle School. They will be producing signage for the city hall campus.

**Chief Marhefka:** He reported on the number of incidents, accidents, arrests, traffic citations issued, non-traffic citation issued, warnings, and mileage log.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- 1) Motion by Councilman Fabry, second by Mayor Andrejcik to approve the Agenda meeting minutes from February 1 and March 1, 2021 and the Council meeting minutes from February 8, 2021. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejcik: AYE; Councilwoman Albanese: AYE; Councilman Hamilton: AYE. 4 “AYES.” All in favor.
- 2) Motion by Councilman Fabry, second by Councilwoman Albanese to accept the Treasurer’s Report and pay all bills. Roll call vote indicated: Councilman Fabry: AYE; Councilwoman Albanese: AYE; Councilman Hamilton: AYE; Mayor Andrejcik: AYE. 4 “AYES.” All in favor.
- 3) Motion by Mayor Andrejcik, second by Councilwoman Albanese to approve proposal from Reno Brothers and authorize the City Manager to sign the documents. Roll call vote indicated: Mayor Andrejcik: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE; Councilman Hamilton: AYE. 4 “AYES.” All in favor.
- 4) Motion by Councilwoman Albanese, second by Councilman Fabry to approve the service agreement with Noble Environmental for Electronic and Household Hazardous Waste collection and authorize the City Manager to sign the documents. Roll call vote indicated: Councilwoman Albanese: AYE; Councilman Fabry: AYE; Mayor Andrejcik: AYE; Councilman Hamilton: AYE. 4 “AYES.” All in favor.
- 5) Motion by Councilwoman Albanese, second by Councilman Hamilton to approve proposed renovations to Fisher Hall. Roll call vote indicated: Councilwoman Albanese: AYE; Councilman Hamilton: AYE; Mayor Andrejcik: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.
- 6) Motion by Councilman Fabry, second by Mayor Andrejcik to approve Resolution # 3-2021 – Adopting a Council Policy to fill expiring appointments on Boards, Commissions, and Authorities. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejcik: AYE; Councilwoman Albanese: AYE; Councilman Hamilton: AYE. 4 “AYES.” All in favor.
- 7) Motion by Councilman Hamilton, second by Councilwoman Albanese to award Contract A for City of Lower Burrell Paving to Tresco Paving in the amount of \$102,771.25. Roll call vote indicated: Councilman Hamilton: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE; Mayor Andrejcik: AYE. 4 “AYES.” All in favor.
- 8) Motion by Councilman Hamilton, second by Councilwoman Albanese to award Contract B for Double Bituminous Seal Coat and Bituminous Fog Seal to Russell Standard in the amount of \$292,886.45. Roll call vote indicated: Councilman Hamilton: AYE; Councilwoman Albanese: AYE; Mayor Andrejcik: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.
- 9) There was no other business coming before council.

**PUBLIC COMMENT:**

Mary Ann Thomas from the Valley News Dispatch had questions regarding the Fisher Hall renovations, the cost, as well as the time frame.

**ADJOURNMENT:**

With no further business coming before council, a motion was made to adjourn the meeting.

Amy S. Rockwell, City Administrator

John Andrejcik, Mayor