

May 9, 2022

The Council Meeting of the City of Lower Burrell was held on Monday, May 9, 2022 at 7:00 PM. Roll call indicated the following present: Councilwoman Albanese, Councilman Stoltz, Councilman Fabry, Controller Farina, Treasurer Eshbaugh, Solicitor Yakopec, Mayor Andrejcik, Chief of Police Marhefka, and City Manager Amy Rockwell. Absent were Councilwoman Grieff, Director of Parks and Public Works Todd Giammatteo, and Zoning/Ordinance Officer Michael Nedley.

Before the meeting commenced, Councilman Fabry announced that the former JC Penney property owned by Widewaters had been sold to Schaedler Yesco Distribution. Mr. Gary Meanor, the owner, was given an opportunity to speak.

**CORRESPONDENCE:**

- 1) American Legion Post 868 requesting Memorial Day parade approval – April 19, 2022.
- 2) Mott MacDonald – Chartiers Pump Station Upgrade Project – November 3, 2021.
- 3) 2022-2023 Winter Municipal Snow Agreement.
- 4) Treasurer’s Report for March 2022.
- 5) Local Service Tax Report for March 2022.
- 6) Collection Service Center – March 2022.

**EXECUTIVE DEPARTMENT REPORTS:**

**Mayor Andrejcik:** Mayor Andrejcik recognized a Tribune Review Athlete of the Week by the name of Bella Stewart. He attended the Trout Tournament at Flyers Field that was very successful. He has had ongoing riverfront discussions. He announced that the Memorial Day parade is May 30, 2022 and is sponsored by the American Legion. He recognized Officer Rote and Officer Rodgers who recently received Letters of Commendation. He had a meeting with Veterans Place. Councilman Fabry, Chief Marhefka, and Mayor Andrejcik met with Auxiliary Services. He also recognized Gia Hornack, who is the two-time Westmoreland County medalist in the pole vault.

**Councilman Fabry:** Councilman Fabry went over the budget balances for each department. He mysteriously spoke of progress that might be made with his business contacts. He hopes to meet with the new owners of Braeburn Steel. He explained that Councilwoman Grieff was quarantining and reported on her behalf that the Easter egg hunt went well. He thanked the high school Interact Club, the fire departments, police department, and Michelle Hatbob. Burrellton Garden Club May Mart is May 14<sup>th</sup>, the Lower Burrell # 3 food truck is May 21<sup>st</sup>, and the Farmers Market starts May 28<sup>th</sup>. He is working with Councilwoman Grieff on some summer activities. He set up a meeting between LB # 3 and incoming State Representative Abby Major.

**Treasurer Eshbaugh:** No report.

**Councilwoman Albanese:** Councilwoman Albanese spoke of the work completed at the parks. The Burrellton Garden Club May Mart is May 14<sup>th</sup>.

**Councilman Stoltz:** A report on the day-to-day work performed by Public Works was given. Councilman Stoltz spoke of Schaedler Yesco’s impact on the City of Lower Burrell. Their business will bring people and contractors to Lower Burrell. Schaedler Yesco is a respected and established company and are very community oriented.

**Controller Farina:** No report.

**Chief of Police Marhefka:** He reported on the number of incidents, accidents, criminal complaints, traffic citations issued, non-traffic citation issued, warnings, and mileage log. The K-9 dog selection was made and Officer Rodgers will start training with the dog. A generous resident is making a substantial donation for equipment.

**Zoning/Ordinance Officer Michael Nedley:** He thanked everyone for the fantastic retirement luncheon.

**Solicitor Yakopec:** He is waiting for a call back from the Underwriter on the MunciReg Service Agreement. City Manager Rockwell injected that she was contacted by the Underwriter. Their recommendation was for Council to approve the agreement thereby not holding up the Agreement for another month. The Underwriter could then work with Solicitor Yakopec and City Manager Rockwell to get the correct language in the Agreement.

**City Manager Rockwell:** City Manager Rockwell is continuing to work through the audits. She spoke with the Underwriter today verifying everything was ready for the contract moving forward. She recently met with Senator Joe Pittman’s Chief of Staff. Senator Pittman is interested in coming to Lower Burrell to meet with council and familiarize himself with the area.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- 1) Motion by Councilwoman Albanese, second by Mayor Andrejczik to approve the Agenda meeting minutes from May 2, 2022 and the Council meeting minutes from April 11, 2022. Roll call vote indicated: Councilwoman Albanese: AYE; Mayor Andrejczik: AYE; Councilman Stoltz: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.
- 2) Motion by Councilman Fabry, second by Councilman Stoltz to accept the Treasurer’s Report and pay all bills. Roll call vote indicated: Councilman Fabry: AYE; Councilman Stoltz: AYE; Councilwoman Albanese: AYE; Mayor Andrejczik: AYE. 4 “AYES.” All in favor.
- 3) Motion by Councilman Stoltz, second by Mayor Andrejczik to award the 2022 Paving Bid to Tresco Paving for Contract A in the amount of \$167,102. Roll call vote indicated: Councilman Stoltz: AYE; Mayor Andrejczik: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.
- 4) Motion by Councilman Stoltz, second by Mayor Andrejczik to award the 2022 Chip Seal/Fog Seal for Contract B to Russell Standard in the amount of \$127,028.50. Roll call vote indicated: Councilman Stoltz: AYE; Mayor Andrejczik: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.
- 5) Motion by Mayor Andrejczik, second by Councilman Stoltz to execute the MuniReg Service Agreement as per the amendments from the Solicitor for the Vacant Property Ordinance registration and compliance. Roll call vote indicated: Mayor Andrejczik: AYE; Councilman Stoltz: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE. 4 “AYES.” All in favor.
- 6) Motion by Councilman Stoltz, second by Councilman Fabry to execute the 2022-2023 Winter Maintenance Agreement from PennDOT. Roll call vote indicated: Councilman Stoltz: AYE; Councilman Fabry: AYE; Mayor Andrejczik: AYE; Councilwoman Albanese: AYE. 4 “AYES.” All in favor.
- 7) Motion by Councilman Fabry, second by Mayor Andrejczik to approve the Cyber Insurance Coverage Quote and authorize the City Manager to execute the insurance paperwork. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejczik: AYE; Councilwoman Albanese: AYE; Councilman Stoltz: AYE. 4 “AYES.” All in favor.
- 8) Motion by Councilwoman Albanese, second by Mayor Andrejczik to approve the 2023-2026 recycling bid and authorize the City Manager to advertise for bids. Roll call vote indicated: Councilwoman Albanese: AYE; Mayor Andrejczik: AYE; Councilman Stoltz: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.
- 9) Motion by Councilwoman Albanese, second by Mayor Andrejczik to adopt Resolution # 5-2022 authorizing application to the Greenways, Trails and Recreation Program for a grant in the amount of \$125,422 for Lower Burrell Park and Court Improvements. Roll call vote indicated: Councilwoman Albanese: AYE; Mayor Andrejczik: AYE; Councilman Stoltz: AYE; Councilman Fabry: AYE. 4 “AYES.” All in favor.

**PUBLIC COMMENT:**

Ron and Elsie Frayer of 100 Eastern Drive approached Council with a problem at his residence. He claims he is experiencing water and human waste in the sump pump in his basement. Councilman Stoltz arranged to visit the residence after the council meeting.

Jim Hess and Mike Bashour had a Pickleball presentation. There was a handout they referred to during their presentation. Councilwoman Albanese let Mr. Hess and Mr. Bashour know that the City is currently participating in a comprehensive park study.

Christine Schubert, 3045 Fairway Street/Drive. At Davies and Fairway, the street sign is Fairway “Drive,” but at Fairway and Donnell, the street sign is Fairway “Street.” Her concern is that emergency personnel will become confused. City Manager Rockwell confirmed that according to the official city map, Fairway Street is correct.

**ADJOURNMENT:**

With no further business coming before council, a motion was made to adjourn the meeting.

Amy S. Rockwell, City Manager

John Andrejczik, Mayor