

The Council Meeting of the City of Lower Burrell was held on Monday, June 14, 2021 at 7:00 PM. Roll call indicated the following present: Councilwoman Albanese, Councilman Fabry, Controller Farina, Treasurer Eshbaugh, Director of Parks and Public Works Todd Giammatteo, Solicitor Yakopec, Mayor Andrejck, Chief of Police Marhefka, and City Manager Amy Rockwell. Absent were Councilman Grillo, Councilman Hamilton, and Zoning/Ordinance Officer Michael Nedley.

CORRESPONDENCE:

- 1) Treasurer's Report for May 2021.
- 2) Local Service Tax Report for May 2021.
- 3) Collection Service Center – May 2021.
- 4) Albert Lucci and Diana Kaye Crownover dated May 11, 2021.
- 5) Redevelopment Authority of the County of Westmoreland – Westmoreland County Land Bank dated May 12, 2021.

EXECUTIVE DEPARTMENT REPORTS:

Mayor Andrejck: Mayor Andrejck reminded everyone to keep close tabs on spending. He reported that the senior parade was a success. Mayor Andrejck spoke of the awesome volunteer work and the beautiful plantings of the Burrellton Garden Club members.

Chief Marhefka: Chief Marhefka reported on the number of incidents, accidents, arrests, traffic citations issued, non-traffic citation issued, warnings, and mileage log. Coffee with a Cop will be revisited in October.

City Manager Rockwell: The city audit has been finalized and will be submitted to Council for approval in July. The Municipal Authority audit is underway. The workman's comp audit has been completed and resulted in the City being due a refund. The volunteer fire department contracts have been prepared and are awaiting council approval. Follow-up discussions have been held regarding field agreements. Ms. Rockwell will be speaking at the Allegheny League of Municipalities Conference where she has been asked to present how the City partners with the school district.

Councilman Fabry: Councilman Fabry spoke of both the Memorial Day and the Senior Parades. He thanked Chief Marhefka, his officers, and Auxiliary Services for their work. He attended Coffee with a Cop and along with Mayor Andrejck attended the Blue Star Byway Marker Dedication. Burrell High School National Honor Society completed a clean-up at Veterans Park. Their sponsor, Ms. Abel thanked Michelle Hatbob and Mr. Giammatteo for helping with last minute items. The Farmers Market will start June 19th at 9 am beginning with a dedication to Bud Myers. Councilman Fabry thanked Nita Serene and Regina Seidel for their work in preparation for the dedication.

Treasurer Eshbaugh: Second quarter sewer bills were mailed. Per Capita bills will be mailed. With the change in the ordinance, Per Capita bills are due December 31, 2021.

Councilwoman Albanese: There are park contract field usages that need to be ironed out.

Director of Parks and Public Works Giammatteo: Mr. Giammatteo had the report of resident call outs, PA One Calls, and sewer inspections. He gave an update on Fisher Hall. Pavers and chip sealers have been completed. The timing of the seal coating work has not been announced. Truck 21 should be delivered in a few weeks. Pre-construction meeting for the sidewalks has taken place.

Controller Farina: No report.

Solicitor Yakopec: The final reading of the Per Capita tax ordinance will be tonight. There will be a Zoning Hearing Board meeting for the Henderson's of Prospect Circle who wish to keep chickens.

Zoning/Ordinance Officer Nedley: No report.

OLD BUSINESS:

None

NEW BUSINESS:

- 1) Announced an Executive Session was held June 14, 2021 from 6:30 to 6:34 to discuss a personnel issue.
- 2) Motion by Councilman Fabry, second by Councilwoman Albanese to approve the Agenda meeting minutes from June 7, 2021 and the Council meeting minutes from May 10, 2021. Roll call vote indicated: Councilman Fabry: AYE; Councilwoman Albanese: AYE; Mayor Andrejczik: AYE. 3 “AYES.” All in favor.
- 3) Motion by Mayor Andrejczik, second by Councilman Fabry to accept the Treasurer’s Report and pay all bills. Roll call vote indicated: Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE. 3 “AYES.” All in favor.
- 4) Motion by Mayor Andrejczik, second by Councilman Fabry to offer conditional employment to Robert Teagarden pending physical, psychological, and one-year probation. Interviews were conducted last week. Roll call vote indicated: Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE. 3 “AYES.” All in favor.
- 5) Motion by Councilman Fabry, second by Councilwoman Albanese to approve the second and final reading of Ordinance # 6-2021 – Per Capita Tax. Roll call vote indicated: Councilman Fabry: AYE; Councilwoman Albanese: AYE; Mayor Andrejczik: AYE. 3 “AYES.” All in favor.
- 6) Motion by Mayor Andrejczik, second by Councilwoman Albanese to approve Alle-Kiski Intergovernmental Cooperation Agreement. Roll call vote indicated: Mayor Andrejczik: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE. 3 “AYES.” All in favor.
- 7) Motion by Mayor Andrejczik, second by Councilman Fabry to approve listing 05 on MuniciBid. Roll call vote indicated: Mayor Andrejczik: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE. 3 “AYES.” All in favor.
- 8) Motion by Councilwoman Albanese, second by Mayor Andrejczik to execute the contracts with Lower Burrell #1 and #3 and to make the annual distributions. Roll call vote indicated: Councilwoman Albanese: AYE; Mayor Andrejczik: AYE; Councilman Fabry: AYE. 3 “AYES.” All in favor.
- 9) Motion by Councilwoman Albanese, second by Councilman Fabry to ratify the hiring of Joseph Ficca and Zachary Miller as Part-Time Seasonal help. Roll call vote indicated: Councilwoman Albanese: AYE; Councilman Fabry: AYE; Mayor Andrejczik: AYE. 3 “AYES.” All in favor.
- 10) There was no other business coming before council.

PUBLIC COMMENT:

Cheryl Myers thanked the City for the recognition that will be given in honor of her father, Joseph “Bud” Myers.

Sam Santucci of Burrell Fast Pitch spoke regarding the large field at Kotecki Park.

ADJOURNMENT:

With no further business coming before council, a motion was made to adjourn the meeting.

Amy S. Rockwell, City Administrator

John Andrejczik, Mayor