

AUGUST 8, 2022

The Council Meeting of the City of Lower Burrell was held on Monday, August 8, 2022 at 7:00 PM. Roll call indicated the following present: Councilwoman Grieff, Councilman Stoltz, Councilman Fabry, Councilwoman Albanese, Controller Farina, Treasurer Eshbaugh, Public Works Coordinator Michelle Hatbob, Mayor Andrejcik, Chief of Police Marhefka and City Manager Amy Rockwell. Absent was Solicitor Yakopec.

Officer Aaron Rodgers and his K-9 partner, Buc were sworn in by Mayor Andrejcik. Chief Marhefka thanked everyone for coming to the swearing in. He thanked the Shaw family, the Shaw Foundation, and Mayor and Council for the fifth K-9 program. Officer Rodgers trained with Buc for six weeks.

CORRESPONDENCE:

- 1) Treasurer's Report for July 2022.
- 2) Local Service Tax Report for July 2022.
- 3) Collection Service Center – July 2022.

EXECUTIVE DEPARTMENT REPORTS:

Councilwoman Grieff: Fire department contracts were updated, revised and sent out. A unified, city-wide safety standard has been created. Monthly call numbers are 46 for #3; 376 for the year. Kinloch had 13; 69 for the year. LB # 3 had their food truck event on a very hot day and was very successful. Craft and vendor event will be September 10, 2022. Mark Marmo officially started on July 25, 2022 and is doing very well.

Councilman Stoltz: The City is actively looking for a replacement for a Director of Parks and Public Works. A position for an actual street worker has been put on hold until a replacement for a director is found. Councilman Stoltz thanked Michelle Hatbob for keeping the department running smoothly and for doing a fantastic job.

Public Works Coordinator Michelle Hatbob: Military banners that fell during the June storm have been hung. The department has worked on seal coated roads and patching. They continue to clean up limbs in the parks, will be doing sewer camera work, and recently completed 300 feet of storm pipe on Carl Avenue. Councilwoman Grieff wanted to be on record of thanking Michelle Hatbob at every meeting.

Councilman Fabry: Remaining balances in the budget were given. Budget meetings will be October 12th and 19th and are open to the public. Councilman Fabry feels that the City is gaining momentum not only in parks and community events but businesses as well. Councilman Stoltz and Councilman Fabry have been networking with the soccer team and local restaurants. The City will be doing the first annual Alle-Kiski Inclusion Games. A lot of work has been done to try to attract new businesses to Lower Burrell.

Councilwoman Albanese: The position for a Director of Parks and Public Works has been advertised. She commented that Michelle Hatbob has been doing a fantastic job. The award letter was sent to Waste Management for the new recycling contract that will begin in 2023. The park study is on-going and 500 participants completed the study. The library wants to put up large size books through the trail at Kotecki Park.

Controller Farina: No report.

Treasurer Eshbaugh: School taxes were mailed August 1st and reminder letters were sent to anyone who did not pay their city and county taxes. Failure to receive a tax notice does not excuse anyone from paying taxes.

Mayor Andrejcik: Mayor Andrejcik recently got back from the intergovernmental council meetings where they are working on a blight map for all the communities who participate. They are always working on the trail from Freeport bridge through Lower Burrell, Arnold, and New Kensington. He participated at the Farmers Market Christmas in July, and he thanked everyone who headed that event. He recently attended a luncheon for Todd Giammatteo's bon voyage party. He discussed the recent closing of Kinloch Meals on Wheels. He thanked Michelle Hatbob for her work.

Chief of Police Marhefka: He reported on the number of incidents, accidents, criminal complaints, traffic citations issued, non-traffic citation issued, warnings, and mileage log.

City Manager Rockwell: The job for Director of Parks and Public Works has been posted. No applications have been received yet she has fielded inquiries about the position. She is working with the actuary and PMRS on the 2023 Minimum Municipal Obligation calculations. The auditor is finalizing the City's audit. The City is partnering with Peoples Library on a presentation at Kotecki Park called the Story Walk. The deadline for budget information is September 30th. She reached out to Human Services of Westmoreland County about the closing of the Kinloch Meals on Wheels.

OLD BUSINESS:

None

NEW BUSINESS:

- 1) Motion by Councilman Fabry, second by Mayor Andrejcik to approve the Agenda meeting minutes from August 1, 2022 and the Council meeting minutes from July 11, 2022. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejcik: AYE; Councilwoman Grieff: AYE; Councilwoman Albanese: AYE; Councilman Stoltz: AYE. 5 "AYES." All in favor.
- 2) Motion by Councilman Fabry, second by Councilman Stoltz to accept the Treasurer's Report and pay all bills. Roll call vote indicated: Councilman Fabry: AYE; Councilman Stoltz: AYE; Councilwoman Albanese: AYE; Councilwoman Grieff: AYE; Mayor Andrejcik: AYE. 5 "AYES." All in favor.
- 3) Motion by Mayor Andrejcik, second by Councilwoman Albanese to exonerate the taxes for parcel number 17-05-03-0-030 owned by the estate of Bessie Speck. The property will be donated to the City. Roll call vote indicated: Mayor Andrejcik: AYE; Councilwoman Albanese: AYE; Councilwoman Grieff: AYE; Councilman Fabry: AYE; Councilman Stoltz: AYE. 5 "AYES." All in favor.
- 4) Motion by Councilwoman Grieff, second by Councilman Fabry to execute the Fire Department Agreement with Lower Burrell VFD #3 and make the agreed upon distribution. Roll call vote indicated: Councilwoman Grieff: AYE; Councilman Fabry: AYE; Councilman Stoltz: AYE; Councilwoman Albanese: AYE; Mayor Andrejcik: AYE. 5 "AYES." All in favor.
- 5) Motion by Councilman Stoltz, second by Councilwoman Albanese to accept the resignation of Todd Giammatteo effective July 29, 2022. Roll call vote indicated: Councilman Stoltz: AYE; Councilwoman Albanese: AYE; Mayor Andrejcik: AYE; Councilwoman Grieff: AYE; Councilman Fabry: AYE. 5 "AYES." All in favor.
- 6) Motion by Councilman Fabry, second by Mayor Andrejcik to set the 2023 Budget Workshop for October 12 and 19, 2022 at 6:00 PM and advertise. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejcik: AYE; Councilman Stoltz: AYE; Councilwoman Albanese: AYE; Councilwoman Grieff: AYE. 5 "AYES." All in favor.

PUBLIC COMMENT:

Don Mascilli, 2550 Reed Street. When there is a heavy rain, stormwater, rocks, and silt, ends up and needs cleaned up at his driveway.

Yvonne Pasanac, 2750 Iowa Drive, representing Gladeview Condos. The condo association have spoken with Mr. Giammatteo to have a catch basin at the bottom of Allan Street.

ADJOURNMENT:

With no further business coming before council, a motion was made to adjourn the meeting.

Amy S. Rockwell, City Manager

John Andrejcik, Mayor