

SEPTEMBER 12, 2022

Before the meeting commenced, Mayor Andrejcik suggested a moment of silence for former Councilwoman Irene Karrs and those who have recently passed.

The Council Meeting of the City of Lower Burrell was held on Monday, September 12, 2022 at 7:00 PM. Roll call indicated the following present: Councilwoman Albanese, Councilman Stoltz, Councilman Fabry, Controller Farina, Public Works Coordinator Michelle Hatbob, Solicitor Yakopec, Mayor Andrejcik, Chief of Police Marhefka and City Manager Amy Rockwell. Absent was Councilwoman Grieff and Treasurer Eshbaugh.

CORRESPONDENCE:

- 1) Treasurer's Report for August 2022.
- 2) Local Service Tax Report for August 2022.
- 3) Collection Service Center – August 2022.

EXECUTIVE DEPARTMENT REPORTS:

Mayor Andrejcik: Mayor Andrejcik attended the Shaw Run. He continues to meet monthly with the Alle-Kiski Intergovernmental Council. He attended St. Margaret Mary Summer Festival. He recently attended the Derek Kotecki golf outing at Hillcrest Country Club. He congratulated the Burrell High School football team on their 3-0 start. He had the pleasure of cooking for the Decals with Dad and they also had an evening with the players and their mothers for dinner. Recently he had a short meeting with Constable Tim Kregiel. He announced Councilwoman Albanese has a new job in real estate. He attended the craft vendor show at the Lower Burrell Volunteer Fire Company # 3. He attended the 9-11 memorial service with Councilman Fabry. He thanked Daniel Peters who is the new commander of the post for the invitation, the coffee and pastries, and the comradery.

Councilwoman Albanese: The last meeting for the Parks Project Plan will be on Thursday. She will present the Plan at October's Council meeting. She reported on Eagle Scout Gabe Manchini project in Bethel cemetery. He performed tree and poison ivy removal, installed benches, and placed flags on the veteran's graves. The cemetery is very much beautified.

Councilman Stoltz: Councilman Stoltz thanked Michelle Hatbob and Amy Rockwell for their leadership in the Public Works Department. Candidates have been interviewed for the open position and second interviews should be coming soon. Dunkin Donuts has started construction. They have met with the owners of a microbrewery who is interested in locating to Lower Burrell.

Public Works Coordinator Michelle Hatbob: Michelle Hatbob discussed work that was completed in August by Public Works.

Councilman Fabry: Councilman Fabry listed all the department balances. Budget meetings are open to the public and will take place on October 12 and October 19 at 6 PM. There have been budget preparation meetings. The goal of Council is for no tax increase for this year and to have a truly balanced budget. There was a police pension board meeting. He has worked with Treasurer Eshbaugh on the ordinance on the agenda. Councilman Fabry credited Councilman Stoltz with the microbrewery meeting and have met with the new coffee truck owners. The Burrell Inclusion games were extremely successful and credited the wonderful and talented Courtney Kobelenske with their success. LB # 3 did their craft show. The Farmers Market will end October 8 with a craft event. Attendance at the September 11th ceremony was sparse and there needs a proactive approach to notifying the public of the event.

Controller Farina: No report.

Solicitor Yakopec: Solicitor Yakopec spoke of the appeals with the Office of Open Records. The Speck property has been taken off the tax sale list; the school, city, and county all exonerated the taxes. He has received a call from a gentleman interested in purchasing the property.

Chief of Police Marhefka: He reported on the number of incidents, accidents, criminal complaints, traffic citations issued, non-traffic citation issued, warnings, and mileage log.

City Manager Rockwell: She will be attending the Penn Prime board meeting and will be receiving the rates for liability and workers compensation for 2023. She will be attending a seminar with Municipal Benefit Services and will be receiving the health care renewals allowing for preparation for

the 2023 budget. Please forward any budget items to Councilman Fabry and City Manager Rockwell to work through revenue estimates. The 2021 audit was completed. It will be reviewed with Treasurer Eshbaugh and Controller Farina. She wants Council to confirm that the auditor should return to October's Agenda meeting to present the budget. The MMO information was received late Friday night from Pennsylvania Municipal Retirement System. It will be finalized and presented to Council prior to September 30 via email and ratified at October's meeting.

OLD BUSINESS:

None

NEW BUSINESS:

- 1) Motion by Councilman Fabry, second by Mayor Andrejcik to approve the Agenda meeting minutes from September 6, 2022 and the Council meeting minutes from August 8, 2022. Roll call vote indicated: Councilman Fabry: AYE; Mayor Andrejcik: AYE; Councilman Stoltz: AYE; Councilwoman Albanese: ABSTAIN. 3 "AYES." 1 "ABSTAIN."
- 2) Motion by Councilman Fabry, second by Councilman Stoltz to accept the Treasurer's Report and pay all bills. Roll call vote indicated: Councilman Fabry: AYE; Councilman Stoltz: AYE; Mayor Andrejcik: AYE; Councilwoman Albanese: AYE. 4 "AYES." All in favor.
- 3) Motion by Councilman Stoltz, second by Mayor Andrejcik to approve Resolution Number 7-2022 applying for a Westmoreland LSA Grant for funds to be used in the Kinloch Area for a Sanitary Sewer Lining Phase II. Roll call vote indicated: Councilman Stoltz: AYE; Mayor Andrejcik: AYE; Councilman Fabry: AYE; Councilwoman Albanese: AYE. 4 "AYES." All in favor.
- 4) Motion by Mayor Andrejcik, second by Councilman Stoltz to adopt the Alle-Kiski Intergovernmental Cooperation Agreement 2022/2023 for a city commitment of \$1,703.99. Roll call vote indicated: Mayor Andrejcik: AYE; Councilman Stoltz: AYE; Councilwoman Albanese: AYE; Councilman Fabry: AYE. 4 "AYES." All in favor.
- 5) Motion by Mayor Andrejcik, second by Councilman Fabry to approve the purchase of a 2023 Police Interceptor. Roll call vote indicated: Mayor Andrejcik: AYE; Councilman Fabry: AYE; Councilman Stoltz: AYE; Councilwoman Albanese: AYE. 4 "AYES." All in favor.
- 6) Motion by Councilman Fabry, second by Councilwoman Albanese to advertise Ordinance #3-2022 approving appointment of solicitor, interest assessment, and attorney fees and collection fees added to the amount collected as part of unpaid municipal claims for delinquent accounts. Roll call vote indicated: Councilman Fabry: AYE; Councilwoman Albanese: AYE; Councilman Stoltz: AYE; Mayor Andrejcik: AYE. 4 "AYES." All in favor.

PUBLIC COMMENT:

Courtney Kobelenske, 442 Violet Drive, reported on the September 3rd Inclusion Games and their success. She thanked Mayor, Council, and City Manager Rockwell for their assistance.

ADJOURNMENT:

With no further business coming before council, a motion was made to adjourn the meeting.

Amy S. Rockwell, City Manager

John Andrejcik, Mayor