

RESOLUTION NO. 12-2023  
 INTRODUCED: December 11, 2023  
 INTRODUCED BY: \_\_\_\_\_  
 ADOPTED: \_\_\_\_\_

**CITY OF LOWER BURRELL  
 WESTMORELAND COUNTY  
 PENNSYLVANIA**

**RESOLUTION NO. 12-2023**

**A RESOLUTION OF THE CITY OF LOWER BURRELL, WESTMORELAND COUNTY,  
 PENNSYLVANIA, AMENDING THE SCHEDULE OF FEES ASSOCIATED WITH  
 CITY SERVICES, PERMITS, AND LICENSES FOR THE YEAR 2024.**

**WHEREAS**, the various ordinances and codes of the City of Lower Burrell require that fees be established from time to time by the Lower Burrell City Council for services, permits and licenses; and

**WHEREAS**, such fees shall be set at a rate at which the administrative costs of providing such services, permits and licenses are paid through the assessment of such fees;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Lower Burrell, Westmoreland County, Pennsylvania, in meeting assembled, and it is hereby resolved by the authority of the same, that the following schedule of fees are hereby adopted for fiscal year 2024.

Item and Fee Schedule	Item and Fee Schedule
<b>Accident/Incident Reports</b> \$ 15.00	<b>Grading</b> Projects over 1 acre contact Westmoreland Conservation District 724-837-5271
<b>Amusement Fees – Mechanical Amusement Devices</b> <b>Certain Games and Mechanical Devices:</b> Fees for licenses for certain games and mechanical devices shall be paid annually in advance and no license hereunder shall be issued until the license fee therefore shall have been paid to the Treasurer’s Office in the amount herein fixed as follows: Machines 1-10 license fee of \$150 per machine Machines 11-20 license fee of \$100 per machine Machines 20 plus license fee of \$50 per machine Juke Boxes or Similar Musical Devices \$75 per machine	<b>Health License</b> \$ 135.00 <b>No Lien Letters</b> \$ 40.00 <b>NSF Checks</b> \$ 25.00
Audio/Video Recording Copies \$ 100.00	<b>Occupancy Permits</b> Residential Rental ..... \$60.00 first inspection/\$10 second At Point of Sale.....\$70.00 first inspection/2 <sup>nd</sup> included No Show for Appointment Fee.....\$20.00
<b>Building Permits:</b> See CodeSys 412-821-0337	<b>Park Rentals</b>
<b>Building Official Plan Review</b> – See CodeSys 412-821-0337	<b>Pavilion Schedule</b> Kotecki Park - \$75 Burrell Lake Park – \$75
<b>Demolition Permit</b> - \$50.00	<b>Fisher Hall Rental – Burrell Lake Park DAILY RENTAL</b> DEPOSIT \$100 Rental \$250 <i>(Your deposit will be refunded if the hall is mopped, cleaned of garbage, no damages and key returned.)</i>
<b>Duplicate Tax Bill Fee</b> \$ 10.00	<b>Planning Commission</b> Subdivision Fee \$50.00/lot
<b>Copies</b>  Black and white.....\$0.25/page Color.....\$0.50/page	<b>Recycle Fee</b> \$16 per quarter
	<b>Rental</b> Application Fee – \$50

**Item and Fee Schedule**

**Sanitary Sewer Fees**

**Residential**

Meter Size	Quarterly Minimum Rate
5/8" .....	\$117.93
3/4" .....	\$141.57
1" .....	\$188.87
1 1/2" .....	\$307.11
2" .....	\$448.98
4" .....	\$1,267.94

**Well-Flat Rate**

4 People .....	\$213.90
3 People .....	\$189.30
2 People .....	\$165.99
1 Person .....	\$141.98
Empty .....	\$117.93

**Plus \$4.40 per 100 cubic feet of water consumption**

\*\*\*\*\*

**Commercial**

Meter Size	Quarterly Minimum Rate
5/8" .....	\$134.99
3/4" .....	\$163.79
1" .....	\$221.80
1 1/2" .....	\$365.73
2" .....	\$538.48

Well-Flat Rate ..... \$238.90

**Plus \$5.50 per 100 cubic feet of water consumption**

\*\*\*\*\*

**School**

Meter Size	Quarterly Minimum Rate
5/8" .....	\$134.99
3/4" .....	\$163.79
1" .....	\$221.80
1 1/2" .....	\$365.73
2" .....	\$538.48
3" .....	\$941.55
4" .....	\$1517.36
6" .....	\$2873.26

**Plus \$5.50 per 100 cubic feet of water consumption**

**Sewer**

**Smoke/Dye/Camera Application fee \$50**

**Sewer Tap-In Fees**

**RESIDENTIAL**

Single Family	
(Developer Installed System Rate).....	\$2,025
(New Expansion Assessment Rate LBMA).....	\$3,925
Multi Family	
(Developer Installed System Rate) .....	\$2,025.00/unit
(New Expansion Assessment Rate LBMA).....	\$3,925.00/unit
Duplex	
(Developer Installed Sewer System Rate).....	\$4,050
(New Expansion Assessment Rate LMBA) .....	\$7,850
Triplex	
(Developer Installed Sewer System Rate) .....	\$6,075
(New Expansion Assessment Rate LMBA) .....	\$11,775
4 Unit	
(Developer Installed System Rate) .....	\$8,100

**Item and Fee Schedule**

(New Expansion Assessment Rate LMBA) .....\$15,700  
\*\*\*\*\*

**MID RISE or HIGH RISE**

(1 Lateral Per Building)  
\$3,925 first unit (EDU) Add \$2,025 for each additional unit (EDU)

**NON-RESIDENTIAL COMMERCIAL/INDUSTRIAL**

\$3,925 first EDU; \$2,025 each additional EDU (350 gallon per day)

**Sign Permit** \$50.00 plus \$10.00 each additional

**Solicitation Permits** \$100 per event

**Stormwater Management**

Plan / Permit Review	
Less than 5 acres.....	\$200.00
5 to 10 acres.....	\$300.00
100 acres.....	\$400.00

**Street Opening Fees (Road / Trail / Curb / Sidewalk)**

**Permit Fee \$150**

**Bond** 110% of the estimated restoration cost

**Tax Certification** \$ 40.00

**Tenant Registration** No Charge

**Vacant Property Registration Fees**

Initial Registration	\$ 150
First Renewal	\$ 300
Second Renewal	\$ 500
Three + Renewals	\$1,000

**Zoning Books** Cost of Printing

**Zoning Hearing Board \$750.00**  
Rezoning Application \$500.00 + admin costs

**Zoning Map** \$5.00

**Zoning**

Official Review \$50.00

<b><u>Step 1</u></b>	
Project Deposit / Permit Application Processing Fee Includes:  <u>For New Systems or Replacement of Absorption Field (Proceed to Next Steps):</u> <ul style="list-style-type: none"> <li>• Assigned Project Number</li> <li>• Initial Project Discussion with Property Owner</li> <li>• First Visit to Property</li> <li>• Coordination with Soil Scientist if SEO is unable to cite system (This is not typical and on a case-by-case basis)</li> </ul> <u>For Replacement of Tanks, Distribution Boxes, etc. (Skip to Step 5)</u> <ul style="list-style-type: none"> <li>• Assigned Project Number</li> <li>• Initial Project Discussion with Property Owner</li> <li>• Permit Issuance/Completed Permit Application</li> </ul> <b>*Due at time of application. This fee is typically non-refundable unless determined by the SEO*</b>	\$500.00
<b><u>Step 2</u></b>	
Soil Probes (Per Visit) – Property Lines must be marked/known. Actual Costs Incurred will be Billed by Hourly Rate ( <u>Skip to Step 4 if lot is planned</u> )  <b>*\$720.00 Deposit Required Prior to Scheduled Test Date for Soil Probes and/or Percolation Test. Additional Deposits may be necessary Depending on Complexity of the Project. Balance Refunded Upon Completion*</b>	\$720.00 + \$90.00/Hr.
Percolation Test (Per Visit) – Site must be prepped and ready for test. Actual Costs Incurred will be Billed by Hourly Rate. Percolation Test may not always be required if alternate system is cited by Soil Scientist. ( <u>Skip to Step 4 if lot is planned</u> )  <b>*\$720.00 Deposit Required Prior to Scheduled Test Date for Soil Probes and/or Percolation Test. Additional Deposits may be necessary Depending on Complexity of the Project. Balance Refunded Upon Completion*</b>	Previous Deposit + \$90.00/Hr.
<b><u>Step 3</u></b>	
Planning Module Review  <b>*Only required for new subdivisions and unplanned lots after May 15, 1972*</b>	\$90.00/Hr.
<b><u>Step 4</u></b>	
Design Review/Permit Issuance (Due with Submission)	\$180.00
Additional Submissions or Reviews	\$90.00/Hr.
<b><u>Step 5</u></b>	
Inspection [Per Visit with a Minimum 2 Visits] (Assume 2 Hours Port to Port)	\$90.00/Hr.
<b><u>Step 6</u></b>	
Send Completed Permit Application Package to Property Owner (Assume 1 Hour)	\$90.00

<b><u>Miscellaneous Enforcement Activities</u></b>	
Verification of Previous Testing and Planning Review	\$90.00/Hr.
Non-Building Waiver Review	\$90.00/Hr.
10 Acre Exemptions	\$250.00
<b>*The Applicant is permitted to pay only \$25.00, since that is the maximum fee allowed by the Sewage Code*. The remaining cost will be incurred by the municipality.</b>	
Reissue Expired Permit (Using Prior Testing and Design)	\$500.00
Violation Investigations	\$90.00/Hr.
Initial Applicant Inquiries (Exceeding basic information)	\$90.00/Hr.
Activity Record & Reimbursement Forms	\$90.00/Hr.

Approximate SEO Cost to Applicant for a New System [No Planning Required] (For Reference Only)

Step 1 =  
\$500.00  
Step 2 =  
\$900.00  
Step 4 =  
\$270.00  
Step 5 =  
\$360.00  
Step 6 =  
\$90.00  
Total Cost (Approximate) = \$2,120.00

Approximate SEO Cost to Applicant for a New System [Planning Required] (For Reference Only)

Step 1 = \$500.00  
Step 2 = \$1,260.00  
Step 3 =  
\$360.00  
Step 4 =  
\$270.00  
Step 5 =  
\$360.00  
Step 6 =  
\$90.00  
Total Cost (Approximate) = \$2,840.00

Approximate SEO Cost to Applicant for Tank Replacement, Distribution Boxes, etc. (For Reference

Only) Step 1 = \$500.00  
Step 5 =  
\$180.00  
Step 6 =  
\$90.00  
Total Cost (Approximate) = \$770.00

Jonathan D. Barron, S.E.O. # 04056  
Engineering Designer/Quality Assurance Manager

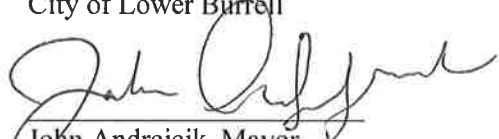
Contact Information

The EADS Group,  
Inc.  
732 Third Avenue, Suite  
101 New Brighton, PA 5066  
Phone: 724-242-5261  
Cell: 724-601-8

**DULY ENACTED AND ORDAINED** this 11<sup>th</sup> day of December 2023 by the Council of the City of Lower Burrell in public session.

I hereby certify that this Resolution was adopted by the City of Lower Burrell this 11<sup>th</sup> day of December 2023.

City of Lower Burrell


  
John Andrejcik, Mayor

ATTEST:

  
Gregory A. Primm, City Manager

I, Gregory A. Primm, City Manager, of the City of Lower Burrell, do hereby certify that the foregoing is a true and correct copy of the Resolution of the City of Lower Burrell.

DATE: 12-11-23

  
Gregory A. Primm, City Manager

